STATE of OREGON

WIOA MIS DATA ELEMENTS

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DATE OF BIRTH   **wdMaster D_MSDOB**

DESCRIPTION:

This field records the date of the participant's birth.

NOTE: If there is no date of birth, the record is rejected by the DOL.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 200
PERFORMANCE:	Participants who do not have a Date of Birth entered into the MIS system are not included in any of the Adult, Dislocated Worker or Youth performance indicators.
EO REQUIRED:	Yes
PRISM REQUIRED:	Yes
REFERENCE:	WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38 https://www.dol.gov/crc/188rule/
NEEDED FOR:	Enrollment and identification purposes.

EMAIL ADDRESS   **wdMaster C_MSEMAIL**

DESCRIPTION:

This field records the email address to be used for contact purposes.

TECHNICAL:	50 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No
NEEDED FOR:	Contact information for the participant.

ETHNICITY, HISPANIC OR LATINO

wdMaster C_MSHISPAN

DESCRIPTION:

This field records the ethnicity of the participant. Ethnicity information (Hispanic or Latino) is collected before information on race is collected and it is collected separately from race information. Participants who indicate that they are Hispanic or Latino should also have the opportunity to select one or more racial categories.

A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture in origin, regardless of race.

DETAIL:

0	Did Not Self Identify
1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 210

EO REQUIRED: Yes

PRISM REQUIRED: Yes

REFERENCE: WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38
https://www.dol.gov/crc/188rule/

GENDER

wdMaster C_MSGENDER

DESCRIPTION:

This field records the gender of the participant.

DETAIL:

0	Chose not to Self Identify
1	Male
2	Female

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 201

EO REQUIRED: Yes

PRISM REQUIRED: Yes

REFERENCE: WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38
https://www.dol.gov/crc/188rule/

KEY TO MASTER TABLE
wdMaster C_KEY_MSTR

DESCRIPTION:

This field records the master key of the participant record.

This is the Key field that is used to relate the Master record to the Client Record.

TECHNICAL:	19 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	None

NATIVE LANGUAGE   **wdMaster C_MSLANG**

DESCRIPTION:

This field records the native language of the participant.

EXAMPLE: English
                     Spanish
                     Russian

TECHNICAL: 30 bytes, alphanumeric

PROGRAMS: Optional for all programs

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

NEEDED FOR: Participant contact purposes.

PARTICIPANT FIRST NAME   **wdMaster C_MSFNAME**

DESCRIPTION:

This should be the participant's name as it appears on official documents such as a Driver's License.

TECHNICAL:	25 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No
NEEDED FOR:	Used for data matches when there is no SSN.

PARTICIPANT LAST NAME   wdMaster C_MSLNAME

DESCRIPTION:

This should be the participant's name as it appears on official documents such as a Driver's License.

TECHNICAL:	30 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No
NEEDED FOR:	Used for data matches when there is no SSN.

PARTICIPANT MIDDLE INITIAL   **wdMaster C_MSMI**

DESCRIPTION:

This should be the participant's name as it appears on official documents such as a Driver's License.

TECHNICAL:	1 byte, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No

RACE, AMERICAN INDIAN OR ALASKAN NATIVE   **wdMaster C_MSAMNATI**

DESCRIPTION:

A person having origins in any of the original people of North American and South America (including Central America), and who maintains cultural identification through tribal affiliation or community recognition.

DETAIL:

0	Did Not Self Identify
1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 211

EO REQUIRED: Yes

PRISM REQUIRED: Yes

REFERENCE: WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38
                                    https://www.dol.gov/crc/188rule/

RACE, ASIAN   **wdMaster C_MSASIAN**

DESCRIPTION:

A person having origins in any of the original people of the Far East, Southeast Asia, or the Indian Subcontinent (e.g., India, Pakistan, Bangladesh, Sri Lanka, Nepal, Sikkim, and Bhutan). This area includes, for example, Cambodia, China, Japan, Korea, Malaysia, the Philippine Islands, Thailand and Vietnam.

DETAIL:

0	Did Not Self Identify
1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 212

EO REQUIRED: Yes

PRISM REQUIRED: Yes

REFERENCE: WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38
https://www.dol.gov/crc/188rule/

RACE, BLACK OR AFRICAN AMERICAN

wdMaster C_MSBLACK

DESCRIPTION:

A person having origins in any of the black racial groups of Africa.

DETAIL:

0	Did Not Self Identify
1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 213

EO REQUIRED: Yes

PRISM REQUIRED: Yes

REFERENCE: WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38
https://www.dol.gov/crc/188rule/

RACE, HAWAIIAN NATIVE / OTHER PACIFIC ISLANDER   **wdMaster C_MSHAWAII**

DESCRIPTION:

A person having origins in any of the original people of Hawaii, Guam, Samoa, or other Pacific Islands.

DETAIL:

0	Did Not Self Identify
1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 214

EO REQUIRED: Yes

PRISM REQUIRED: Yes

REFERENCE: WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38
https://www.dol.gov/crc/188rule/

DESCRIPTION:

A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

DETAIL:

0	Did Not Self Identify
1	Yes
2	No

TECHNICAL:	1 byte, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 215
EO REQUIRED:	Yes
PRISM REQUIRED:	Yes
REFERENCE:	WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38 https://www.dol.gov/crc/188rule/

RESIDENCE, ADDRESS   **wdMaster C_MSADDR**

DESCRIPTION:

This field records the street portion of the address where the participant resides.

EXAMPLE:	1234 SE Main St, #5
	4056 Pine Ave

If the participant is homeless, ask the participant for an address at which s/he would most likely receive services such as:

Shelter
Social Service Agency
Relatives, etc.

If none of these listed above or any other means is available, then enter a description of the living situation such as homeless.

TECHNICAL:	30 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	Yes
NEEDED FOR:	To establish residency and contact information for the participant.

RESIDENCE, CITY

wdMaster C_MSCITY

DESCRIPTION:

This field records the city where the participant resides.

EXAMPLE:	Eugene
	Milton-Freewater
	The Dalles
	Mt. Angel

TECHNICAL:	20 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	Yes
NEEDED FOR:	To establish residency and contact information for the participant.

RESIDENCE, STATE   **wdMaster C_MSSTATE**

DESCRIPTION:

This field records the US state where the participant resides.

Enter the US Postal Service two-letter abbreviation for the state.

TECHNICAL:	2 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 101
EO REQUIRED:	No
PRISM REQUIRED:	Yes
NEEDED FOR:	To establish residency and contact information for the participant.

RESIDENCE, ZIP CODE   **wdMaster C_MSZIP**

DESCRIPTION:

This field records the US ZIP Code where the participant resides.

Enter the 5-digit or 9-digit US Postal Service ZIP Code.

EXAMPLE:	12345
	123450000 *(do not left-zero-fill: 000012345)*
	123456789
TECHNICAL:	9 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 103
EO REQUIRED:	No
PRISM REQUIRED:	Yes
NEEDED FOR:	To establish residency and contact information for the participant.

SOCIAL SECURITY NUMBER   wdMaster C_MSSSN

DESCRIPTION:

This field records the participant's Social Security Number.

SSNs are encrypted before they are stored in the State MIS database. If the participant does not wish to disclose their SSN then the field should be left blank or filled with all 9's.

Social Security Numbers beginning with 000, 666, 900-999 are invalid.

TECHNICAL:	9 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
PERFORMANCE:	Employment 2nd Quarter After Exit Employment 4th Quarter After Exit Median Earnings Credential Attainment Rate
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	OAR 589-020-0110 WIA Methods of Administration http://arcweb.sos.state.or.us/pages/rules/oars_500/oar_589/589_020.html OAR 471-010-0100 Information Collection http://arcweb.sos.state.or.us/pages/rules/oars_400/oar_471/471_010.html
NEEDED FOR:	Participants who do not have a Social Security Number entered into the State MIS system cannot be matched with wages. *Unless supplementary wage data is available, participants will have a negative effect on wage-based performance indicators.*

TELEPHONE NUMBER, HOME   **wdMaster C_MSPHONEH**

DESCRIPTION:

This field records the home telephone or cell phone number of the participant.

If the participant does not have a telephone in his/her residence or a cell phone, enter a message telephone number, including the area code.

The telephone number is required for the customer level survey conducted by CCWD through its contractor. This number should be updated at the time of exit to assure the latest telephone number is available for survey purposes.

EXAMPLE:	Either of the following formats is acceptable:
	5031234567 (503) 123-4567
TECHNICAL:	14 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No
NEEDED FOR:	Contact information for the participant.

WORKSOURCE ID   **wdMaster C_MSWORKSO**

DESCRIPTION:

This field records the WorkSource Oregon ID (Job Seeker ID) of the participant record.

TECHNICAL:	19 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	None
NEEDED FOR:	Data matching between the State MIS and Oregon Employment Department data.

AGE AT PARTICIPATION   **wdClt N_CLAGE**

DESCRIPTION:

Record the participant's age on the date of registration (D_CLREGDT).

TECHNICAL:	decimal (4,0)
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No

APPLICATION DATE   wdClt D_CLAPPDT

DESCRIPTION:

Record the date on which the participant applied for WIOA services.

This date is used for all information related to eligibility.

NOTE: This date cannot be a future date.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No

BASIC SKILLS DEFICIENT   **wdClt C_CLBSKILL**

DESCRIPTION:

Participant is, at program entry:

A) a youth, who has English reading, writing, or computing skills at or below the 8th grade level on a generally accepted standardized test; or

B) a youth or adult, who is unable to compute and solve problems, or read, write, or speak English at a level necessary to function on the job, in the participant's family, or in society.

DETAIL:

1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 804

EO REQUIRED: No

PRISM REQUIRED: Yes

BEHIND GRADE LEVEL   **wdClt C_CLBEHGRA**

DESCRIPTION:

This field records whether or not the participant is below the grade level appropriate to his/her age.

Not more than 5% of in-school youth enrolled in each local area may be individuals who do not meet the minimum income criteria to be considered eligible, as long as they are included within one or more of the youth barrier categories. Individuals, who are one or more grade levels below the grade level appropriate to the age of the individual, are in one of these barrier categories.

This element is included in determining 5% non-low income window for WIOA Title I in-school youth programs.

DETAIL:

1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

REFERENCE: TEGL 8-15

CAMPAIGN VETERAN

wdClt C_CLVETB

DESCRIPTION:

This field records whether or not the participant is a campaign veteran.

DETAIL:

1   **Yes**

Participant is an eligible veteran who served on active duty in the U.S. armed forces during a war or in a campaign or expedition for which a campaign badge or expeditionary medal has been authorized as identified and listed by the Office of Personnel Management (OPM).

2   **Discontinued.** *Formerly used for Vietnam veterans.*

3   **No**

An individual who is not defined as a veteran.

TECHNICAL:	1 byte, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 302
EO REQUIRED:	No
PRISM REQUIRED:	Yes
REFERENCE:	OPM campaign locator tool: http://www.opm.gov/cfc/Search/Locator.asp

CATEGORY OF DISABILITY
wdClt C_CLDISABL

DESCRIPTION:

An individual who indicates that he/she has any "disability," as defined in Section 3(2)(a) of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102). Under that definition, a "disability" is a physical or mental impairment that substantially limits one or more of the person's major life activities.

Record all disability categories that apply, separating multiple values with a comma. Do not use spaces.

DETAIL:

0	No disability
1	Physical/Chronic Health Condition
2	Physical/Mobility Impairment
3	Mental or Psychiatric Disability
4	Vision-related disability
5	Hearing-related disability
6	Learning Disability
7	Cognitive/Intellectual
9	Did not disclose type of disability

EXAMPLE: If the participant has both hearing and vision related disabilities, record "4,5".

TECHNICAL: 15 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 202, 203

EO REQUIRED: Yes

PRISM REQUIRED: Yes

REFERENCE: Section 3(2)(a) of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102)
ADA Amendments Act of 2008
WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38
https://www.dol.gov/crc/188rule/

COUNTY

wdClt C_CLCOUNTY

DESCRIPTION:

This field records the code for the county in which the participant resides at the time of participation, regardless of the mailing address.

DETAIL:

See **Appendix D** for a list of County codes

TECHNICAL: 2 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 102

EO REQUIRED: No

PRISM REQUIRED: Yes

DISABLED VETERAN   **wdClt C_CLVETC**

DESCRIPTION:

This field records whether or not the participant is a disabled veteran.

DETAIL:

1	**Disabled Veteran**	

participant is a veteran who served on active duty in the U.S. armed forces and who is entitled to compensation regardless of rating (including those rated at 0%); or who but for the receipt of military retirement pay would be entitled to compensation, under laws administered by the Department of Veterans Affairs (DVA); or was discharged or released from activity duty because of a service- connected disability.

2   **Yes, Special Disabled**

Participant is a veteran who served on active duty in the U.S. armed forces and who is entitled to compensation (or who, but for the receipt of military retirement pay would be entitled to compensation) under laws administered by the DVA for a disability, (i) rated at 30 percent or more or, (ii) rated at 10 or 20 percent in the case of a veteran who has been determined by DVA to have a serious employment handicap.

3   **No**

An individual who is not defined as a disabled veteran.

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 303

EO REQUIRED: No

PRISM REQUIRED: Yes

REFERENCE: WIOA Section 3(63)

DISLOCATION DATE   wdClt D_CLDISLDT

DESCRIPTION:

This field records the date of the last day of employment at the dislocation job.

If there is no dislocation job (e.g., displaced homemakers), leave the date blank.

If the dislocated worker is still employed at enrollment, leave this field blank until the qualifying dislocation takes place and then record the actual dislocation date.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Dislocated Worker, Dislocated Worker Grant
DOL REQUIRED:	Yes, PIRL 402, 410
EO REQUIRED:	No
PRISM REQUIRED:	No

ELIGIBLE VETERAN STATUS   **wdClt C_CLVETA**

DESCRIPTION:

This field records whether the participant is a veteran, and if so, the type of veteran status.

DETAIL:

1   **Yes, 180 days or less**
Participant is a person who served in the active U.S. military, naval, or air service for a period of less than or equal to 180 days, and who was discharged or released from such service under conditions other than dishonorable.

2   **Yes, more than 180 days**
Participant served on active duty for a period of more than 180 days and was discharged or released with other than a dishonorable discharge; or was discharged or released because of a service connected disability; or as a member of a reserve component under an order to active duty pursuant to section 167(a), (d), or (g), 673 (a) of Title 10, U.S.C., served on active duty during a period of war or in a campaign or expedition for which a campaign badge is authorized and was discharged or released from such duty with other than a dishonorable discharge.

3   **No**
An individual who is not defined as a veteran.

4   **Spouse**
(a) the spouse of any person who died on active duty or of a service connected disability,
(b) the spouse of any member of the Armed Forces serving on active duty who at the time of application for assistance under this part, is listed, pursuant to 38 U.S.C 101 and the regulations issued there under, by the Secretary concerned, in one or more of the following categories and has been so listed for more than 90 days:
- missing in action;
- captured in the line of duty by a hostile force; or
- forcibly detained or interned in the line of duty by a foreign government or power; or
-
(c) the spouse of any person who has a total disability permanent in nature resulting from a service connected disability or the spouse of a veteran who died while a disability so evaluated was in existence.

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth, Reportable Individuals

DOL REQUIRED: Yes, PIRL 300, 301

EO REQUIRED: No

PRISM REQUIRED: Yes

REFERENCE: WIOA Section 3(63)

EMPLOYED BY OJT EMPLOYER   **wdClt C_TERMOJT**

DESCRIPTION:

This field records if the participant was employed by the same employer that provided the OJT training.

DETAIL:

1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Received OJT training

DOL REQUIRED: No

PERFORMANCE: Required for OJT NEG grant performance reporting

EO REQUIRED: No

PRISM REQUIRED: No

REFERENCE: On-the-Job Training National Emergency Grants:
https://www.doleta.gov/layoff/Job_Training.cfm

EMPLOYMENT STATUS AT PROGRAM ENTRY   **wdClt C_CLPRELFS**

DESCRIPTION:

This field records the participant's employment status at the time of participation in workforce services.

NOTE: PIRL contains another code for "Not in Labor Force", but this is not meant to be used by Title I.

DETAIL:

1   **Employed**
Participant, at program entry,
(a) is currently performing any work at all as a paid employee,
(b) is currently performing any work at all in his or her own business, profession, or farm,
(c) is currently performing any work as an unpaid worker in an enterprise operated by a member of the family, or
(d) is one who is not working, but currently has a job or business from which he or she is temporarily absent because of illness, bad weather, vacation, labor-management dispute, or personal reasons, whether or not paid by the employer for time-off, and whether or not seeking another job.

2   **Not Employed**
Participant, at program entry, is not employed but is seeking employment, makes specific effort to find a job, and is available for work.

3   **Employed, but Received Notice of Termination of Employment or Military Separation is pending**
participant, at program entry, is a person who, although employed, either
(a) has received a notice of termination of employment or the employer has issued a Worker Adjustment and Retraining Notification (WARN) or other notice that the facility or enterprise will close, or
(b) is a transitioning service member (i.e., within 12 months of separation or 24 months of retirement).

4   **Underemployed**
Participant, at program entry,
(a) is employed less than full-time and seeking full-time employment;
(b) is employed in a position that is inadequate with respect to their skills and training;
(c) is employed and meets the definition of a low-income individual in WIOA sec. 3(36); or
(d) is employed, but whose current job's earnings are not sufficient compared to their previous job's earnings from their previous employment.

TECHNICAL:	1 byte, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 400
EO REQUIRED:	No
PRISM REQUIRED:	Yes
REFERENCE:	TEGL 19-16 (#11)

ENROLLED IN EDUCATION   **wdClt C_CLEDUC**

DESCRIPTION:

Record if the participant was enrolled in secondary school, post-secondary school, adult education programs, or any other organized program of study. States may use this coding value if the youth was either already enrolled in education at the time of participation in the program or became enrolled in education at any point while participating in the program.

NOTE: If School Status at Participation (C_CLEDSTAT) or School Status at Exit (C_TREDSTAT) indicates that the participant is in-school, this data element must also be entered as "yes".

DETAIL:

1	Yes (WIA)
2	No
3	In Secondary Education (WIOA) *
4	In PostSecondary Education (WIOA) *
5	In Both Secondary and PostSecondary (WIOA) *

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Youth

DOL REQUIRED: Yes, PIRL 1332, 1401

PERFORMANCE: * Credential Attainment Rate

EO REQUIRED: No

PRISM REQUIRED: No

ENROLLMENT DATE   wdClt D_CLREGDT

DESCRIPTION:

Record the date on which the participant began to receive WIOA, Title I funded program services.

Adults and dislocated workers must be enrolled when they start to receive services beyond informational or self-service. Adults and dislocated workers are considered enrolled when they have self-attested to the truth and accuracy of the data recorded by them in WOMIS (Worksource Oregon Management Information System), have presented an acceptable document that verifies name and date of birth, and have been advised by a WSO staff member of the next appropriate steps involved in accessing the services s/he needs.

Youth must be enrolled when they start to receive any youth service.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 900, 906, 933
EO REQUIRED:	No
PRISM REQUIRED:	Yes

DESCRIPTION:

This field records the last date of funded service(s).
Record the last date the participant received services that are not self-service, information-only, or follow up services.
Record this last date of receipt of services only if there are no future services (within 90 days), that are not self-service, information-only, or follow up services, planned from the program.

Dislocated Worker and Additional Assistance Grants
Exit date must occur on or before the end of the grant.

NOTE: D_CLEXITDT and C_CLEXITCO must both be blank or both contain valid entries.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 901, 1416, 2001
PERFORMANCE:	A participant's "Common Exit Date" (the exit date from the last program to provide the last service to a participant) determines when performance measurement begins for all performance indicators except Measurable Skill Gains.
EO REQUIRED:	No
PRISM REQUIRED:	Yes

EXIT REASON

wdClt C_CLEXITCO

DESCRIPTION:

This field records the exit reason for all participants who have exited WIOA Title I services.
NOTE: D_CLEXITDT and C_CLEXITCO must both be blank or both contain valid entries.

DETAIL:

211 **Completed**

Participant completed WIOA or Partner Services.

212 **Did not Complete**

Participant exited without completing WIOA or Partner Services.

213 **Criminal Offender**

Participant is a criminal offender in a correctional institution under section 225 of WIOA (Programs for corrections education and other institutionalized individuals).

411 **Institutionalized**

Participant exits the program because he or she has become incarcerated in a correctional institution or has become a resident of an institution or facility providing 24-hour support such as a hospital or treatment center during the course of receiving services as a participant.

412 **Health / Medical**

Participant exits the program because of medical treatment and that treatment is expected to last longer than 90 days and precludes entry into unsubsidized employment or continued participation in the program.

413 **Deceased**

414 **Reserve Forces called to Active Duty**

Participant exits the program because the participant is a member of the National Guard or other reserve military unit of the armed forces and is called to active duty for at least 90 days.

415 **Foster Care**

Participant is in the foster care system as defined in 45 CFR 1355.20(a), and exits the program because they moved from the area as part of such a program or system *(Youth only)*.

416 **Family Care** *(Discontinued PY2016)*

Participant is providing care for a family member with a health/medical condition that precludes entry into unsubsidized employment or continued participation in the program. Does not include temporary conditions expected to last for less than 90 days.

418 **Ineligible**

Participant, who was determined to be eligible, is later determined not to have met eligibility criteria.

TECHNICAL: 3 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 923

PERFORMANCE: Exit codes 411-415 and 418-419 are excluded from all performance indicators.

EO REQUIRED: No

PRISM REQUIRED: Yes

FAMILY SIZE

wdClt C_CLFAMSIZ

DESCRIPTION:

This field records the number of persons in the participant's family.

The number of persons in the participant's family, including the participant. The definition of family is two or more persons related by blood, marriage, or decree of court, who are living in a single residence, and are included in one or more of the following categories:

- A husband, wife, and dependent children
- A parent or guardian and dependent children
- A husband and wife.

EXAMPLE:	Any number between 1 through 99 is a valid entry
TECHNICAL:	2 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No

DESCRIPTION:

This field records the program title in which the participant is enrolled. Participants must be age eligible for their particular program at the time of enrollment.

DETAIL:

1A	Adult
1B	Youth (14-18)
1C	Youth (19-24)
1E	Dislocated Worker
1G	Governor's Reserve
1N	National Emergency Grant
1R	Rapid Response or Additional Assistance
2G	Back to Work Oregon
2N	Other Projects
3G	GF WEX
4G	TWI - Training and Work Experience Initiative
IW	Incumbent Worker Training
RA	Reportable Individual - Adult
RC	Reportable Individual - Youth
RE	Reportable Individual - Dislocated Worker
RI	Reportable Individual *(received self-service/informational services only)*
RN	Reportable Individual - DWG
RR	Reportable Individual - RR/AA
SA	ARRA - Adult *(Discontinued PY2010)*
SC	ARRA - Youth *(Discontinued PY2010)*
SE	ARRA - DW *(Discontinued PY2010)*
SY	ARRA - Summer Youth *(Discontinued PY2010)*
XX	Non-WIA

TECHNICAL: 2 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 903-905, 907-909, 932

PERFORMANCE: Determines which performance measures are applicable to the individual.

EO REQUIRED: No

PRISM REQUIRED: Yes

REFERENCE: Adults, Dislocated Workers, Rapid Response: WIOA chapter 3
                     DWG: WIOA subtitle D, section 170
                     Youth: WIOA chapter 2, TEGL 8-15, Policy: WIOA Title IB Youth Eligibility
                     http://wioa.weebly.com/uploads/3/9/2/2/39223489/129_a_wioa_youth_eligibility.pdf

HIGHEST EDUCATIONAL LEVEL COMPLETED   **wdClt C_CLEDLEVEL**

DESCRIPTION:

This field records the highest educational level completed by the participant at program entry.

DETAIL:

0	No Educational Level Completed
1	High school diploma
2	High school equivalency
3	Certificate of attendance/completion
4	One + years postsecondary education
5	Postsec tech/voc certificate (non-degree)
6	Associate's degree
7	Bachelor's degree
8	Beyond a Bachelor's degree

TECHNICAL: 2 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 408

EO REQUIRED: No

PRISM REQUIRED: Yes

HIGHEST SCHOOL GRADE COMPLETED   **wdClt N_CLGRADE**

DESCRIPTION:

Record the highest school grade completed by the participant at program entry.

DETAIL:

00	No School Grades Completed
01	1st grade
02	2nd grade
03	3rd grade
04	4th grade
05	5th grade
06	6th grade
07	7th grade
08	8th grade
09	9th grade
10	10th grade
11	11th grade
12	12th grade

TECHNICAL: 2 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 407

EO REQUIRED: No

PRISM REQUIRED: Yes

HOURLY WAGE AT EXIT   **wdClt N_TERMWAGE**

DESCRIPTION:

This field records the hourly wage at exit for those who entered employment.

EXAMPLE:	A wage of $15 per hour should be recorded as 15.00.
TECHNICAL:	decimal (6,2)
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 2002
EO REQUIRED:	No
PRISM REQUIRED:	No

HOURLY WAGE PRIOR TO PARTICIPATION　　　　　　　　　　　**wdClt N_CLPREWAG**

DESCRIPTION:

This field records the participant's hourly wage for the most recent job held before participating in the program.

If the participant had multiple jobs, use the one where the participant had the highest gross wage.

EXAMPLE:	A wage of $15 per hour should be recorded as 15.00.
TECHNICAL:	decimal (6,2)
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No

INDIVIDUAL TRAINING ACCOUNT   **wdClt C_CLITA**

DESCRIPTION:

One or more services were purchased utilizing an Individual Training Account funded by WIOA Title I. This information can be updated anytime during participation.

DETAIL:

1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1319

EO REQUIRED: No

PRISM REQUIRED: No

INDUSTRY CODE AFTER EXIT   **wdClt C_TERMINDUS**

DESCRIPTION:

This field records the North American Industry Classification System (NAICS) code for the participant's employment after exit. This can be based on any employment held after exit. Use the NAICS code that best describes the participant's employment.

TECHNICAL:	6 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	NAICS Association: https://www.naics.com/

INDUSTRY CODE TYPE OF C_CLPREINDUS

wdClt C_CLITYPE

DESCRIPTION:

Use this field to enter the source of the industry code entered in C_CLPREINDUS.

DETAIL:

1	2, 3 or 4 digit SIC code
2	6 digit NAICS Code *(Use only this code for current data)*

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Out-of-School Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

INDUSTRY CODE TYPE OF C_TERMSIC   **wdClt C_TRITYPE**

DESCRIPTION:

Use this field to enter the source of the industry code entered in C_TERMINDUS.

DETAIL:

1	2, 3 or 4 digit SIC code
2	6 digit NAICS Code *(Use only this code for current data)*

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

INDUSTRY OF DISLOCATION

wdClt C_CLPREINDUS

DESCRIPTION:

This field records the North American Industry Classification System (NAICS) code for the industry in which the participant's primary occupation occurred prior to participation in a workforce program. Primary occupation may be defined as:

(i) Occupation in which participant has had the most time
(ii) Occupation from which participant received the highest income
(iii) For dislocated workers, the occupation from which they were dislocated

Enter the NAICS code that is applicable for the industry of the participant's pre-program occupational (C_CLPREOCCUP) code. Leave this field blank if the participant did NOT have an occupation prior to participation.

TECHNICAL:	6 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Out-of-School Youth
DOL REQUIRED:	Yes, PIRL 404
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	NAICS Association: https://www.naics.com/

INFORMED CONSENT FORM

wdClt C_CLREL

DESCRIPTION:

Record whether or not the participant read and signed the Informed Consent form.

For youth under age 18, the application or other form must be signed by a parent or guardian.

DETAIL:

1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 935

EO REQUIRED: No

PRISM REQUIRED: Yes

KEY TO CLIENT AND RELATED TABLES   **wdClt C_KEY_CLT**

DESCRIPTION:

This field records the client key of the participant record. It is used to relate the Client record to its child tables.

DETAIL:

wdDEL	Deleted Record Table
wdFLAG	Barriers, Partners and Miscellaneous Flags Table
wdFU	Follow-up Table
wdGOAL	Goal Table
wdOUT	Outcome Table
wdSVC	Service Table
wdTEST	Assessments Table

TECHNICAL: 19 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

LEGAL TO WORK

wdClt C_CLCITZN

DESCRIPTION:

This field records the participant's Legal to Work Status.

DETAIL:

1	Yes - US Citizen
2	Unknown
3	Yes - Non-US Citizen

TECHNICAL: 2 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

LOCAL WORKFORCE AREA   wdClt C_CLLWA

DESCRIPTION:

This field records the code for the Local Workforce Area (LWA) which is enrolling the participant.

DETAIL:

31	Oregon Northwest
32	Portland Metro
33	Clackamas
34	Mid-Willamette Valley
35	Lane
36	Southwestern Oregon
37	Rogue Valley
38	East Cascades
39	Eastern Oregon

TECHNICAL: 2 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 104, 108A-C

EO REQUIRED: No

PRISM REQUIRED: Yes

LOW INCOME   **wdClt C_CLINCOME**

DESCRIPTION:

Receives, or in the 6 months prior to application to the program has received, or is a member of a family that is receiving or in the past 6 months prior to application to the program has received:

- Assistance through the supplemental nutrition assistance program (SNAP) under the Food and Nutrition Act of 2008 (7 USC 2011 et seq.);
- Assistance through the temporary assistance for needy families program under part A of Title IV of the Social Security Act (42 USC 601 et seq.);
- Assistance through the supplemental security income program under Title XVI of the Social Security Act (42 USC 1381); or
- State or local income-based public assistance.

Is in a family with total family income that does not exceed the higher of the poverty line or 70% of the lower living standard income level;

Is a youth who receives, or is eligible to receive a free or reduced price lunch under the Richard B. Russell National School Lunch Act (42 USC 1751 et seq.);

Is a foster child on behalf of whom State or local government payments are made;

Is an participant with a disability whose own income is the poverty line but who is a member of a family whose income does not meet this requirement;

Is a homeless participant or a homeless child or youth or runaway youth (see Data Element #700); or

Is a youth living in a high-poverty area.

NOTE: For Adults & Dislocated Workers, this entry is derived from WOMIS entries in the income, public assistance and homeless fields. For youth, the above information is recorded on an application and includes foster care status.

DETAIL:

1	Yes
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 802

EO REQUIRED: No

PRISM REQUIRED: Yes

REFERENCE: Lower Living Standard Income Level and Poverty Guidelines
                       http://wioa.weebly.com/uploads/3/9/2/2/39223489/llisl_and_poverty_-_low_income.pdf

NONTRADITIONAL EMPLOYMENT   **wdClt C_NONTRAD**

DESCRIPTION:

Participant's employment is in an occupation or field of work for which individuals of the participant's gender comprise less than 25% of the individuals employed in such occupation or field of work. Non-traditional employment can be based on either local or national data, and both males and females can be in non-traditional employment. This information can be based on any job held after exit and only applies to adults, dislocated workers and youth who entered employment in the second quarter after the exit quarter.

DETAIL:

1	Yes
2	No
9	Unknown

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Youth

DOL REQUIRED: Yes, PIRL 1611

EO REQUIRED: No

PRISM REQUIRED: No

REFERENCE: Traditional and nontraditional occupations (2014):
https://www.dol.gov/wb/stats/nontra_traditional_occupations.htm

OCCUPATION CODE AFTER EXIT   **wdClt C_TERMOCCUP**

DESCRIPTION:

Record the 8-digit occupational code that best describes the participant's employment using the O*Net Version 4.0 (or later versions) classification system. This information can be based on any job held after exit and only applies to adults, dislocated workers and youth who entered employment in the quarter after the exit quarter.

If all 8 digits of the occupational skills code are not collected, record as many digits as are available. If the individual had multiple jobs, use the occupational code for the most recent job held.

Leave blank if occupational code is not available, not known, or the does not apply.

EXAMPLE: Either of the following code formats is acceptable:

                       51-9199.00
                       51919900

TECHNICAL: 10 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1610

EO REQUIRED: No

PRISM REQUIRED: Yes

REFERENCE: O*Net Online: https://www.onetonline.org/

OCCUPATION CODE PRIOR TO PARTICIPATION   **wdClt C_CLPREOCCUP**

DESCRIPTION:

Record the 8-digit occupational code that best describes the participant's employment using the O*Net Version 4.0 (or later versions) classification system. This information is based on the most recent job held before participating in the program.

Additional Notes: This information must be based on the most recent job held prior to participating in the program. If all 8 digits of the occupational skills code are not collected, record as many digits as are available. If the participant had multiple jobs, use the one where the participant had the highest gross wage.

EXAMPLE:	Either of the following code formats is acceptable:
	51-9199.00
	51919900

TECHNICAL:	10 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Out of School Youth, Incumbent Worker
DOL REQUIRED:	Yes, PIRL 403
EO REQUIRED:	No
PRISM REQUIRED:	Yes
REFERENCE:	O*Net Online: http://online.onetcenter.org/

OCCUPATION CODE TYPE OF C_CLPREOCCUP   **wdClt C_CLOTYPE**

DESCRIPTION:

Use this field to enter the source of the occupation code entered in C_CLPREOCCUP.

DETAIL:

2	8 digit O*Net Code *(Use only this code for current data)*
5	5 Digit OES

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Out of School Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

OCCUPATION CODE TYPE OF C_TERMOCCUP   **wdClt C_TROTYPE**

DESCRIPTION:

Use this field to enter the source of the occupation code entered in C_TERMOCCUP.

DETAIL:

2	8 digit O*Net Code *(Use only this code for current data)*
5	5 digit OES Code

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

PELL GRANT RECIPIENT   **wdClt C_CLPELL**

DESCRIPTION:

Participant is or has been notified s/he will be receiving a Pell Grant at any time during participation in the program.

NOTE: The receipt of a Pell grant may not disqualify a participant from eligibility for WIOA-funded training if the Pell grant recipient chooses to use the grant for expenses other than tuition.

DETAIL:

1	Yes - received a Pell grant at some time during WIOA participation
2	No

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1320

EO REQUIRED: No

PRISM REQUIRED: No

PROJECT NUMBER

wdClt C_CLPROJ

DESCRIPTION:

This field records the assigned project number for Dislocated Worker Grants and/or National Additional Assistance grants and other special grants or projects. This is a State assigned number.

This element is used to distinguish among different grants, projects or contracts. Allows for tracking specific funding sources like Dislocated Worker Grants, National Additional Assistance grants and Rapid Response activities.

NOTE: If C_CLFUND has a 1N, 2N or 1R entry, this field is mandatory.

DETAIL:

See **Appendix C** for a list of Project Number codes

TECHNICAL: 4 bytes, alphanumeric

PROGRAMS: Dislocated Worker Grant
Rapid Response Events

DOL REQUIRED: Yes, PIRL 2003

EO REQUIRED: No

PRISM REQUIRED: No

SCHOOL STATUS AT EXIT

wdClt C_TREDSTAT

DESCRIPTION:

This field records the participant's school status at exit.

NOTE: If codes 1, 2, or 5 are entered, then Enrolled in Education (C_CLEDUC) must be entered as "yes".

DETAIL:

1 **In-school, secondary school or less** *
Participant has not received a secondary school diploma or its recognized equivalent and is attending any secondary school (including elementary, intermediate, junior high school, whether full or part-time), or is between school terms and intends to return to school.

2 **In-school, Postsecondary school** *
Participant has received a secondary school diploma or its recognized equivalent and is attending a postsecondary school or program (whether full or part-time), or is between school terms and intends to return to school.

3 **Not attending school or Secondary School Dropout**
Participant is no longer attending any school and has not received a secondary school diploma or its recognized equivalent.

4 **Not attending school; secondary school graduate or has a recognized equivalent**
Participant is not attending any school and has either graduated from secondary school or holds an equivalency.

5 **In-school, Alternative school**
Participant has not received a secondary school diploma or its recognized equivalent and is attending an alternative secondary school or an alternative course of study approved by the local educational agency whether full or part-time.

6 **Not attending school; within age of compulsory school attendance**
Participant is within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter and has not received a secondary school diploma or its recognized equivalent.

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1812, 1332, 1401

PERFORMANCE: * Credential Attainment Rate

EO REQUIRED: No

PRISM REQUIRED: No

SCHOOL STATUS AT PROGRAM ENTRY **wdClt C_CLEDSTAT**

DESCRIPTION:

This field records the education status of the participant at the date of participation.

DETAIL:

1 **In-school, secondary school or less** *
Participant, at program entry, has not received a secondary school diploma or its recognized equivalent and is attending any primary or secondary school (including elementary, intermediate, junior high school, whether full or part- time), or is between school terms and intends to return to school.

2 **In-school, Postsecondary school** *
Participant, at program entry, has received a secondary school diploma or its recognized equivalent and is attending a postsecondary school or program (whether full or part-time), or is between school terms and is enrolled to return to school.

3 **Not attending school or Secondary School Dropout**
Participant, at program entry, is not within the age of compulsory school attendance; and is no longer attending any school and has not received a secondary school diploma or its recognized equivalent.

4 **Not attending school; secondary school graduate or has a recognized equivalent**
Participant, at program entry, is not attending any school and has either graduated from secondary school or has attained a secondary school equivalency.

5 **In-school, Alternative School**
Participant, at program entry, has not received a secondary school diploma or its recognized equivalent and is attending an alternative high school or an alternative course of study approved by the local educational agency whether full or part-time, or is between school terms and is enrolled to return to school.

6 **Not attending school; within age of compulsory school attendance**
Participant, at program entry, is within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter and has not received a secondary school diploma or its recognized equivalent.

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 409, 1332, 1401

PERFORMANCE: * Credential Attainment Rate

EO REQUIRED: No

PRISM REQUIRED: Yes

REFERENCE: For a definition of dropout see: CCWD Policy 589.30.1(H)
http://www.oregon.gov/CCWD/pdf/WIA1B/589-30.1.pdf

STAFF CODE

wdClt C_CLSTAFF

DESCRIPTION:

Record the name or code of the primary staff serving the participant.

TECHNICAL:	10 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No

TRAINING RELATED EMPLOYMENT   **wdClt C_TRAINREL**

DESCRIPTION:

This field records whether the employment is related to the training received by the participant.

Training-related employment may be determined by any appropriate method or methods selected by the State, including comparison of the occupation of employment with the occupation of training, comparison of the industry of employment with the occupation of training using valid crosswalks, by a comparison of the job's activities with the skills taught in the training program, or other method.

DETAIL:

1	Yes
2	No
9	Could not be Determined

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1608

EO REQUIRED: No

PRISM REQUIRED: No

REFERENCE: TEN 05-13: http://wdr.doleta.gov/directives/attach/TEN/TEN_5_13.pdf

UNEMPLOYMENT COMPENSATION ELIGIBLE   **wdClt C_CLUI**

DESCRIPTION:

This field records whether or not the participant is currently receiving or has exhausted his/her unemployment insurance (UI) claim authorized under state unemployment compensation laws (in accordance with applicable Federal law) at the time of participation.

DETAIL:

1   **Claimant Referred by WPRS**
The individual (a) filed a claim and has been determined monetarily eligible for benefit payments under one or more State or Federal Unemployment Compensation (UC) programs and whose benefit year or compensation, by reason of an extended duration period, has not ended and who has not exhausted his/her benefit rights, and (b) was referred to service through the state's Worker Profiling and Reemployment Services (WPRS) system.

2   **Claimant Not Referred by WPRS**
An individual who meets condition 1 (a) described above, but was not referred to service through the state's WPRS system.

3   **Exhaustee**
An individual who has exhausted all UC benefit rights for which he/she has been determined monetarily eligible, including extended supplemental benefit rights.

4   **Neither Claimant nor Exhaustee**

5   **Claimant Exempt from Work Search**
Individual is a claimant who is exempt from normal work search requirements according state law, and does not have to perform work search activities.

6   **Claimant Referred by RESEA**
An individual who (a) filed a claim and has been determined monetarily eligible for benefit payments under one or more State or Federal Unemployment Compensation (UC) programs and whose benefit year or compensation, by reason of an extended duration period, has not ended and who has not exhausted his/her benefit rights, and (b) was referred based on participation in the Reemployment Services and Eligibility Assessment (RESEA) program.

7   **Claimant Not Referred by RESEA**
An individual who meets condition 6 (a) described above, but was not referred to service through the state's RESEA system.

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 401

EO REQUIRED: No

PRISM REQUIRED: No

VETERAN DATE OF MILITARY SEPARATION   **wdClt D_CLVETENDDT**

DESCRIPTION:

This field records the date on which the participant separated from active duty with the U.S. armed forces.

Required if Eligible Veteran Status (C_CLVETA) is 1 or 2.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 304
EO REQUIRED:	No
PRISM REQUIRED:	No

VETERAN START DATE OF MILITARY PARTICIPATION

wdClt D_CLVETBEGDT

DESCRIPTION:

This field records the date on which the participant began active duty with the U.S. armed forces.

Required if Eligible Veteran Status (C_CLVETA) is 1 or 2.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 306
EO REQUIRED:	No
PRISM REQUIRED:	No

VETERAN, TAP WORKSHOP

wdClt C_CLVETTAP

DESCRIPTION:

This field records whether the Veteran or Transitioning Service Member attended a TAP Workshop in the 3 year period prior to Date of Participation.

DETAIL:

1 **Yes**
Veteran or Transitioning Service Member attended a TAP Workshop in 3 year period prior to Date of Participation.

2 **No**
Veteran did not attend a TAP Workshop in the 3 year period prior to Date of Participation.

3 **Does not apply**
An individual who is not defined as a veteran.

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 307

EO REQUIRED: No

PRISM REQUIRED: No

VETERAN, TRANSITIONING SERVICE MEMBER   **wdClt C_CLVETTRANS**

DESCRIPTION:

This field records whether or not the participant is a person who is on active military duty status (including separation leave) with the U.S. armed forces and within 24 months of retirement or 12 months of separation from the armed forces.

DETAIL:

      1   **Yes**
Participant is a person who is on active military duty status (including separation leave) with the U.S. armed forces and within 24 months of retirement or 12 months of separation from the armed forces.

      2   **No**
Veteran is not a transitioning service member.

      3   **Does not apply**
An individual who is not defined as a veteran.

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 305

EO REQUIRED: No

PRISM REQUIRED: Yes

WEEKLY HOURS WORKED   wdClt N_TERMHOUR

DESCRIPTION:

Enter the number of hours in a week that the participant will be working.

EXAMPLE:	Enter 40 hours per week as 40.0 or 40.
TECHNICAL:	decimal (4,1)
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No

WORKFORCE OFFICE/SITE   **wdClt C_CLDO**

DESCRIPTION:

This field records the code for the district office which is serving the participant, for those LWIAs which have district offices.

DETAIL:

See **Appendix B** for a list of Workforce Office/Site codes

TECHNICAL:	4 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 104
EO REQUIRED:	No
PRISM REQUIRED:	No

WORKFORCE REGION   **wdClt C_CLREGION**

DESCRIPTION:

This field records the code for the Workforce Region which is enrolling the participant.

NOTE: Oregon Workforce Regions do not exist under WIOA. This code can be blank for anyone enrolled on or after 7/1/2015.

DETAIL:

01	Clatsop, Columbia, Tillamook
02	Multnomah, Washington
03	Marion, Polk, Yamhill
04	Linn, Benton, Lincoln
05	Lane
06	Douglas
07	Coos, Curry
08	Jackson, Josephine
09	Gilliam, Hood River, Sherman, Wasco, Wheeler
10	Crook, Deschutes, Jefferson
11	Klamath, Lake
12	Morrow, Umatilla
13	Baker, Union, Wallowa
14	Grant, Harney, Malheur
15	Clackamas

TECHNICAL: 2 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

ZIP CODE AT PARTICIPATION   **wdClt C_CLZIP**

DESCRIPTION:

This field records the US ZIP Code where the participant resides at the time of participation. Enter the 5-digit or 9-digit US Postal Service ZIP Code.

EXAMPLE:	12345
	123450000 *(do not left-zero-fill: 000012345)*
	123456789

TECHNICAL:	9 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 103
EO REQUIRED:	No
PRISM REQUIRED:	Yes

CIP CODE OF EDUCATIONAL SERVICE   **wdSvc C_SVCIP**

DESCRIPTION:

This field records the Classification of Instructional Programs (CIP) code for a participant's educational service. Use the CIP code that best describes the field of study covered by the educational service.

TECHNICAL:	10 bytes, alphanumeric
PROGRAMS:	All participants enrolled in educational services
DOL REQUIRED:	Yes, PIRL 1305
EO REQUIRED:	No
PRISM REQUIRED:	Yes
REFERENCE:	CIP Search: http://nces.ed.gov/ipeds/cipcode/

DISTANCE LEARNING   **wdSvc C_SVDISTANCE**

DESCRIPTION:

Records whether the participant received training/service through virtual or online methods.

DETAIL:

0	No: In-Person Only
1	Yes: Virtual/Online
2	Mix of In-person and Virtual/Online

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: All participants who received training

DOL REQUIRED: Yes, PIRL 1328 & 3004

EO REQUIRED: No

PRISM REQUIRED: No

ELIGIBLE TRAINING PROVIDER - PROGRAM OF STUDY   **wdSvc C_SVPROG**

DESCRIPTION:

This field records the participant's program of study for the eligible training provider.

A program of study is synonymous with a "program of training services" as defined at 20 CFR part 680.420. A program of training services is one or more courses or classes, or a structured regimen that provides the services in 20 CFR part 680.200 and leads to:
(a) An industry-recognized certificate or certification, a certificate of completion of an apprenticeship, a license recognized by the State involved or the Federal Government, an associate or baccalaureate degree, or community college certificate of completion;
(b) Consistent with § 680.350, a secondary school diploma or its equivalent;
(c) Employment; or
(d) Measurable skill gains toward a credential described in paragraph (a) or (b) of this section or employment.

Record all that apply.

DETAIL:

1	Program of study leading to industry-recog certificate or certification
2	Program of study leading to certificate of completion of apprenticeship
3	Program of study leading to license recog by State or Fed Gov
4	Program of study leading to AA
5	Program of study leading to BA
6	Program of study leading to community college certificate of completion
7	Program of study leading to secondary school diploma or equivalent
8	Program of study leading to employment
9	Program of study leading to measureable skills gain leading to credential or employment

TECHNICAL: 10 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant

DOL REQUIRED: Yes, PIRL 1304

PERFORMANCE: Measurable Skill Gains

EO REQUIRED: No

PRISM REQUIRED: No

INDUSTRY CODE TYPE OF C_SVINDUS   **wdSvc C_SVITYPE**

DESCRIPTION:

Use this field to enter the source of the industry code entered in C_SVINDUS.

DETAIL:

1	2, 3 or 4 digit SIC code
2	6 digit NAICS Code *(Use only this code for current data)*

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

OCCUPATION CODE TYPE OF C_SVOCCUP   **wdSvc C_SVOTYPE**

DESCRIPTION:

Use this field to enter the source of the occupation code entered in C_SVOCCUP.

DETAIL:

2	8 digit O*Net Code *(Use only this code for current data)*
5	5 Digit OES

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

OCCUPATIONAL SKILLS TRAINING CODE   **wdSvc C_SVOCCUP**

DESCRIPTION:

Record the 8 digit O*Net 4.0 (or later versions) code that best describes the training occupation for which the participant received training services.

Notes: If all 8 digits of the occupational skills code are not collected, record as many digits as are available.

EXAMPLE:	Either of the following code formats is acceptable:
	51-9199.00
	51919900
TECHNICAL:	10 bytes, alphanumeric
PROGRAMS:	All participants enrolled in training
DOL REQUIRED:	Yes, PIRL 1306, 1311, 1316
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	O*Net Online: https://www.onetonline.org/

PLANNED SERVICE END DATE   **wdSvc D_SVPLEND**

DESCRIPTION:

This field records the date the participant is expected to complete training. When the participant begins training, the service start date (D_SVSTART) and planned service end date are recorded. If necessary, the planned service end date is updated while the participant is engaged in training. When training is completed or ended, the service end date (D_SVEND) is recorded.

NOTE: Planned Service End Date is used to extend participation and prevent an unintended exit.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	All participants enrolled in training
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No

SERVICE CODE

wdSvc C_SVCODE

DESCRIPTION:

This field records the service(s) the participant is currently involved in or has been involved in.

NOTE: Follow-up services for Adults and Dislocated Workers are provided by means of re-enrollment in the WorkSource Oregon system.

DETAIL:

See **Appendix A** for a list of Service Codes

TECHNICAL:	6 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL Section C
PERFORMANCE:	Credential Attainment Rate *(appendix shows which services affect Credential Rate)*
EO REQUIRED:	No
PRISM REQUIRED:	Yes
REFERENCE:	TEGL 19-16 - Guidance on Services: https://wdr.doleta.gov/directives/attach/TEGL/TEGL_19-16_acc.pdf TEGL 3-15 - Guidance for the Transition to WIOA Services: https://wdr.doleta.gov/directives/attach/TEGL/TEGL_03-15.pdf Regs 678.430 WIOA 134(c)(3)(D)

SERVICE COMPLETION STATUS   **wdSvc C_SVOUTCOM**

DESCRIPTION:

Records whether the participant completed his/her approved training.

DETAIL:

0	Does not apply (not a training service) or is unknown (service is still in progress)
1	Completed Service
2	Did Not Complete Service

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1307, 1312, 1317

EO REQUIRED: No

PRISM REQUIRED: No

SERVICE END DATE   **wdSvc D_SVEND**

DESCRIPTION:

This field records the date the participant completed or stopped receiving the service represented by the service code (C_SVCODE).

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL Section C, 1813
EO REQUIRED:	No
PRISM REQUIRED:	Yes

DESCRIPTION:

Use this field to enter the name of the site where the service was provided. For training services, enter the name of the eligible training provider where the participant received training.

TECHNICAL: 100 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1301

EO REQUIRED: No

PRISM REQUIRED: No

SERVICE START DATE

wdSvc D_SVSTART

DESCRIPTION:

This field records the date the participant began receiving the service represented by the service code (C_SVCODE).

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL Section C
EO REQUIRED:	No
PRISM REQUIRED:	Yes

STAFF NAME   **wdSvc C_SVSTAFF**

DESCRIPTION:

Record the name of the primary staff assisting the participant with the service identified in C_SVCODE.

TECHNICAL: 50 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

TRAINING SERVICE INDUSTRY CODE

wdSvc C_SVINDUS

DESCRIPTION:

This field records the North American Industry Classification System (NAICS) code for a participant's training service. Use the NAICS code that best describes the industry that the participant would be employed in as a result of training.

TECHNICAL:	6 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	No
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	NAICS Association: https://www.naics.com/

FLAG CODE

wdFlag C_FLCODE

DESCRIPTION:

This field records the code used for various types of barriers or characteristics.

DETAIL:

See **Appendix E** for a list of Flag Codes

TECHNICAL:	2 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth, Incumbent Worker
DOL REQUIRED:	Yes, see appendix E
EO REQUIRED:	Yes
PRISM REQUIRED:	Yes
REFERENCE:	WIOA Section 188 Nondiscrimination and Equal Opportunity, 29 CFR Part 38 https://www.dol.gov/crc/188rule/

FLAG RESPONSE CODE   **wdFlag C_FLRESPONSE**

DESCRIPTION:

Use this field to enter the participant's response to the code entered in C_FLCODE.

NOTE: The absence of a particular barrier record is equivalent to sending that barrier with a '2' (No) response.

DETAIL:

1	Yes
2	No *(optional)*
9	Participant Chose not to Disclose

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, see appendix E

EO REQUIRED: Yes

PRISM REQUIRED: Yes

FLAG TYPE

wdFlag C_FLTYPE

DESCRIPTION:

This field records the type of flag being used.

See **Appendix E** for a list of codes associated with each flag type.

DETAIL:

BARR	Barrier to Employment
ECON	Economic Barrier
FLAG	Other Characteristic Flag
PART	Partner or Agency the participant was referred to

TECHNICAL:	4 bytes, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, see appendix E
EO REQUIRED:	No
PRISM REQUIRED:	Yes

OUTCOME CODE   wdOut C_OUTCODE

DESCRIPTION:

This field records the achieved outcome.

DETAIL:

        See **Appendix F** for a list of Outcome Codes

TECHNICAL: 3 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth, Incumbent Worker

DOL REQUIRED: Yes, see appendix F

PERFORMANCE: Credential Attainment Rate
        Measurable Skill Gains
        (appendix shows which outcomes affect these performance indicators)

EO REQUIRED: No

PRISM REQUIRED: Yes

OUTCOME DATE

wdOut D_OUTDATE

DESCRIPTION:

Record the date that the outcome reference by C_OUTCODE was attained.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth, Incumbent Worker
DOL REQUIRED:	Yes, PIRL 1801, 1803, 1805
PERFORMANCE:	Credential Attainment Rate
	Measurable Skill Gains
	(appendix F shows which outcomes affect these performance indicators)
EO REQUIRED:	No
PRISM REQUIRED:	Yes

GOAL ATTAINED DATE

wdGoal D_GLOUTDT

DESCRIPTION:

This field records the date the goal was attained or cancelled.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Younger Youth (ages 14-18)
DOL REQUIRED:	No
PERFORMANCE:	ARRA Work Readiness Attainment Rate (WIA)
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	TEGL 24-08

GOAL CODE

wdGoal C_GLGOAL

DESCRIPTION:

This field records the type of skill attainment goal set for youth.

DETAIL:

01	Basic Skills
02	Occupational Skills
03	Work Readiness Skills

TECHNICAL:	2 bytes, alphanumeric
PROGRAMS:	Younger Youth (ages 14-18)
DOL REQUIRED:	No
PERFORMANCE:	ARRA Work Readiness Attainment Rate (WIA)
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	TEGL 24-08

GOAL OUTCOME wdGoal C_GLOUTCOM

DESCRIPTION:

This field records the outcome for the goal referenced in C_GLGOAL.

DETAIL:

1	Attained
2	Set, Not Attained
3	Set, Attainment Pending
4	Set, Cancelled

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Younger Youth (ages 14-18)

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

GOAL SET DATE   **wdGoal D_GLGOALDT**

DESCRIPTION:

This field records the date the goal was set.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Younger Youth (ages 14-18)
DOL REQUIRED:	No
PERFORMANCE:	ARRA Work Readiness Attainment Rate (WIA)
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	TEGL 24-08

ASSESSMENT DATE   **wdTest D_TSTDATE**

DESCRIPTION:

This field records the date the test was taken.

TECHNICAL:	Date, MM/DD/YYYY
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 1903, 1906
PERFORMANCE:	Measurable Skill Gains Youth Literacy and Numeracy Gains (WIA)
EO REQUIRED:	No
PRISM REQUIRED:	Yes

ASSESSMENT EDUCATIONAL FUNCTIONING LEVEL   **wdTest C_TSTLEVEL**

DESCRIPTION:

Records the educational functioning level (EFL) that is associated with the youth participant's raw scale score attained on the test.

DETAIL:

1	Beginning ESL Literacy
2	Low Beginning ESL Literacy
3	Beginning ABE Literacy/High Beginning ESL Literacy
4	Beginning Basic Education/Low Intermediate ESL
5	Low Intermediate Basic Education/High Intermediate ESL
6	High Intermediate Basic Education/Advanced ESL
7	Low Adult Secondary Education/Exit ESL
8	High Adult Secondary Education

TECHNICAL:	1 byte, alphanumeric
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 1806, 1905, 1908
PERFORMANCE:	Measurable Skill Gains Youth Literacy and Numeracy Gains (WIA)
EO REQUIRED:	No
PRISM REQUIRED:	No
REFERENCE:	NRS Test Benchmarks for Educational Functioning Levels www.nrsweb.org/docs/nrstestbenchmarks.doc

ASSESSMENT FUNCTIONAL AREA
wdTest C_TSTTYPE

DESCRIPTION:

This field records the functional area of the assessment taken by the participant.

NOTE: The same functional area must be used for both the pre-test and post-test.

DETAIL:

1	Mathematics
2	Reading
3	Listening
4	Speaking
5	Writing
6	Language
7	Oral
8	Other Literacy Functional Area
9	Other Numeracy Functional Area

TECHNICAL: 2 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

ASSESSMENT RAW SCALE SCORE

wdTest N_TSTSCORE

DESCRIPTION:

Record the raw scale score achieved by the participant on the assessment test.

TECHNICAL:	decimal (5,1)
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 1904, 1907
PERFORMANCE:	Measurable Skill Gains Youth Literacy and Numeracy Gains (WIA)
EO REQUIRED:	No
PRISM REQUIRED:	No

CATEGORY OF ASSESSMENT

DESCRIPTION:

This field records the category of the assessment.

DETAIL:

1	ABE
2	ESL
3	Both ABE and ESL

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1902

EO REQUIRED: No

PRISM REQUIRED: No

TYPE OF ASSESSMENT
wdTest C_TSTCODE

DESCRIPTION:

This field records the type of assessment test that was administered to the participant.

NOTE: The same type of assessment must be used for both the pre-test and post-test.

DETAIL:

01	TABE 7-8,9-10
02	CASAS
03	ABLE
04	WorkKeys
05	SPL
06	BEST
07	BEST PLUS
08	TABE CLAS-E
09	Wonderlic
10	Other Approved Assessment Tool
11	TABE 11-12
12	CASAS GOALS
13	BEST Plus 2.0
14	MAPT

TECHNICAL: 2 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

EMPLOYED AFTER EXIT   **wdFu C_FUEMPL**

DESCRIPTION:

Records employment for the participant in the first through forth quarters after the exit quarter. Used as supplemental employment information for employment and earnings performance indicators.

DETAIL:

1	Yes
2	No
3	Exited, Employment Info Not Available
4	Registered Apprenticeship
5	Military

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1600-1607

PERFORMANCE: Employment 2nd Quarter After Exit
                      Employment 4th Quarter After Exit
                      Credential Attainment Rate

EO REQUIRED: No

PRISM REQUIRED: Yes

FOLLOW-UP QUARTER   **wdFu C_FUQTR**

DESCRIPTION:

Records which quarter (after the exit quarter) that the rest of the follow-up record corresponds to.

DETAIL:

1	1st quarter after the exit quarter
2	2nd quarter after the exit quarter
3	3rd quarter after the exit quarter
4	4th quarter after the exit quarter

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth, Incumbent Worker

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

OCCUPATION CODE OF EMPLOYMENT AFTER EXIT   wdFu C_FUOCCUP

DESCRIPTION:

Record the 8-digit occupational code that best describes the participant's employment after exit.

EXAMPLE: Either of the following code formats is acceptable:

51-9199.00
51919900

TECHNICAL: 10 bytes, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth, Incumbent Worker

DOL REQUIRED: Yes, PIRL 1608, 1610, 1612, 1613

EO REQUIRED: No

PRISM REQUIRED: No

REFERENCE: O*Net Online: https://www.onetonline.org/

OCCUPATION CODE TYPE OF C_FUOCCUP

wdFu C_FUOTYPE

DESCRIPTION:

Use this field to enter the source of the occupation code entered in C_FUOCCUP.

DETAIL:

2	8 digit O*Net Code *(Use only this code for current data)*
5	5 digit OES Code

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth, Incumbent Worker

DOL REQUIRED: No

EO REQUIRED: No

PRISM REQUIRED: No

SOURCE OF SUPPLEMENTAL DATA

wdFu C_FUSSOURCE

DESCRIPTION:

Records the source of the supplemental employment data for employment in the first through forth quarters after the exit quarter.

DETAIL:

1	Case Management, Follow-up services, surveys of participants and/or verification with the employer
2	Record sharing and/or automated record matching with administrative records

TECHNICAL: 1 byte, alphanumeric

PROGRAMS: Adult, Dislocated Worker, Dislocated Worker Grant, Youth

DOL REQUIRED: Yes, PIRL 1601, 1603, 1605, 1607

EO REQUIRED: No

PRISM REQUIRED: No

SUPPLEMENTAL EMPLOYMENT HOURLY WAGE   **wdFu N_FUHRWAGE**

DESCRIPTION:

This field records the supplemental employment average hourly wage during the follow up quarter reported in C_FUQTR.

Supplemental employment information is used when there is no SSN provided and a wage match cannot be done. It is also used when wage records are not available.
For example:
  •   Participant is employed by the federal government or military
  •   Participant is self-employed

Quarterly Wages = N_FUHRWAGE x N_FUHRSWK x 13 (weeks/quarter)

EXAMPLE:	A wage of $15 per hour should be recorded as 15.00.
TECHNICAL:	decimal (6,2)
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 1703-1706
PERFORMANCE:	Employment 2nd Quarter After Exit Employment 4th Quarter After Exit Median Earnings 2nd Quarter After Exit
EO REQUIRED:	No
PRISM REQUIRED:	Yes
REFERENCE:	TEGL 26-16 TEGL 10-16 change 1 attachment 3

SUPPLEMENTAL EMPLOYMENT HOURS/WEEK   **wdFu N_FUHRSWK**

DESCRIPTION:

This field records the supplemental employment average hours worked per week during the follow up quarter reported in C_FUQTR.

Supplemental employment information is used when there is no SSN provided and a wage match cannot be done. It is also used when wage records are not available.
For example:
   •   Participant is employed by the federal government or military
   •   Participant is self-employed

Quarterly Wages = N_FUHRWAGE x N_FUHRSWK x 13 (weeks/quarter)

EXAMPLE:	Enter 40 hours per week as 40.0 or 40.
TECHNICAL:	decimal (4,1)
PROGRAMS:	Adult, Dislocated Worker, Dislocated Worker Grant, Youth
DOL REQUIRED:	Yes, PIRL 1703-1706
PERFORMANCE:	Employment 2nd Quarter After Exit Employment 4th Quarter After Exit Median Earnings 2nd Quarter After Exit
EO REQUIRED:	No
PRISM REQUIRED:	Yes
REFERENCE:	TEGL 26-16 TEGL 10-16 change 1 attachment 3

Appendix A - Service Code List

Code	Service Description	PIRL#
	Services	
800802	**Follow-Up: Adult** Participant received follow-up services after exiting the program or when no future grant funded services are anticipated. Must be provided as appropriate and may include counseling in the workplace. Support service payments cannot be provided during Follow-up. NOTE: To be implemented during PY21	1503
100102	**Intake & Eligibility Determination** Application for program services and eligibility determination. Also includes outreach, intake and orientation.	1000,1002
	Basic Career Services	
150161	**Career Guidance** Career guidance services include the provision of information (Including information on local performance and eligible training providers), materials, suggestions, or advice intended to assist the job seeker in making occupation or career decisions.	1001,1003,1004,1102
150153	**Job Search Assistance** Staff assistance with job search and job-matching tools in a one-on-one or group setting.	1001,1003,1004,1104
100116	**Labor Market Information** Use of OLMIS or Career Information System or other tools providing labor market information.	
150167	**Other Basic Career Services** May include, but are not limited to, (a) reemployment services; (b) federal bonding program; (c) job development contacts; (d) referrals to educational services; and (e) tax credit eligibility determination.	1001,1003,1004,1116
150168	**Placed into Federal Training** Participant entered any training program supported by the Federal Government, such as WIOA-funded projects, TAA, Adult Education, Vocational Rehabilitation and Job Corps.	1001,1003,1004,1107
150166	**Referral/Information** Referral to Other Federal/State Assistance. This may include Supplemental Nutrition Assistance Program (SNAP) benefits, Temporary Assistance for Needy Families (TANF), health insurance assistance, child support assistance, tax preparation support, or any other Federal or State assistance programs.	1001,1003,1004,1113
100118	**Referral/Information** Self-directed referral or information services accessed on-line.	1000,1002,1004,1100
150162	**Referred to Employment** Providing a referral to employment which includes significant staff involvement. A referral to employment is (a) the act of bringing to the attention of an employer a job seeker or group of registered job seekers who are available for a job and (b) the record of such a referral.	1001,1003,1004,1105
150169	**Referred to Federal Contractor Job** Participant who is a disabled veteran, campaign veteran, or recently separated veteran was referred to a job opening listed by an employer identified as a Federal contractor.	1001,1003,1004,1109
150170	**Referred to Federal Job** Participant referred to a job opening filed with a placement office by a department or agency of the Federal Government or other entity under the jurisdiction of the U.S. Office of Personnel Management. For example, a job posting with USAJOBS.	1001,1003,1004,1108
150171	**Referred to Training** Providing a referral to a training program supported by the Federal Government, such as WIOA-funded projects, TAA, Adult Education, Vocational Rehabilitation and Job Corps.	1001,1003,1004,1106
150172	**Unemployment Insurance (UI) Claim Assistance** Participant was provided meaningful assistance in filing a UI claim.	1001,1003,1004,1112

100117	**Workforce Information, self-service** Self-service workforce information services including information on state and local labor market conditions; industries, occupations and characteristics of the workforce; area business identified skills needs; employer wage and benefit trends; short and long term industry and occupational projections; worker supply and demand; and job vacancies survey results. Workforce information also includes local employment dynamics information such as workforce availability; business turnover rates; job creation; and job identification of high growth and high demand industries.	1000,1002,1004,1100, 1101
150158	**Workforce Information, staff-delivered** Staff-delivered workforce information services including information on state and local labor market conditions; industries, occupations and characteristic of the workforce; area business-identified skills needs; employer wage and benefit trends; short and long term industry and occupational projections; worker supply and demand; and job vacancies survey results. Workforce information also includes local employment dynamics information such as workforce availability; business turnover rates; job creation; and job identification of high growth and high demand industries.	1001,1003,1004,1103
100120	**Workforce Information** Providing labor market, in-demand occupation and general job vacancy information.	1000,1002,1103
150156	Basic Computer Literacy	1200,1201,1210
Individualized Career Services		
200234	**English Language Acquisition** Education for participants whose primary language is not English to increase their English language proficiency so they may be successful in Training or employment acquisition and retention.	1200,1201,1207
200240	**Financial Literacy** Services that increase knowledge, skills, and confidence to make informed financial decisions.	1200,1201,1206
401411	**Financial Literacy** Services that increase knowledge, skills, and confidence to make informed financial decisions.	1200,1201,1206
200202	**Individual employment plan, ID of Goals, objectives and services** One-on-one development of an individual service and/or training plan.	1200,1201,1202
200235	**Job Shadow** A temporary, unpaid exposure to the workplace. Participants learn about a job by walking through the work day as a shadow to a competent worker.	1200,1201,1203,1205
402426	**Job Shadow** *(Youth)*	1205,1303,1405
200241	**Other Individualized Career Service**	1200,1201
200238	**Other work experience activities**	1200,1201,1203,1205
200236	**Pre-Apprenticeship** A program or set of strategies designed to prepare individuals to enter and succeed in a registered apprenticeship program.	931,1200,1201,1203,1 205
402430	**Pre-Apprenticeship** *(Youth)*	1001,1205,1405
150159	**Received Rapid Response Service** Participation by an individual in a State or Local area Rapid Response event at a company which has notified the State of an impending layoff. Specific services provided during the Rapid Response event are tailored to the needs of the impacted employees and may include career counseling and job search assistance, resume preparation and interviewing skills workshops, local labor market information, unemployment insurance information, etc.	1001
200239	**Soft Skills Pre-Vocational** Soft skills that prepare individuals for employment or training.	1200,1201,1210
600610	**Summer Employment** A structured and paid summer employment experience conducted during the school break that directly links to academic and occupational learning.	1001,1205,1405
200233	**Temporary Employment** Employment related to a Disaster DWG.	1200
200232	**Work Experience/Internships** Paid or un-paid work based learning experience with documented goals.	1200,1201,1203,1205
402451	**Work Experience** *(Youth)*	1001,1205,1405

	Other Services	
720720	**Needs Related Payments** Payments for the purpose of enabling the participant to participate in approved training funded under WIOA Title IB (WIOA section 134(d)(3)).	1200,1500

	Training Services	
301301	**ABE or ESL in Combination with Training** * Training and Literacy service provided concurrently.	1303
402465	**ABE or ESL in conjunction with Training** * (Youth)	1303
303311	**Apprenticeship Training** * A formal program of training that combines on-the-job training and related instruction in which workers learn the practical and theoretical aspects of a highly skilled occupation. Apprenticeship programs can be sponsored by individual employers, joint employer and labor groups, and/or employer associations.	931,1303
402464	**Apprenticeship Training** * (Youth)	931,1303
304328	**Case Coordination Training** * Non-WIOA Title 1 funded training designed to prepare an individual with the skill and knowledge to enter employment in a specific occupation or group of occupations.	1303
303305	**Customized Training** Training provided to meet the special requirements of an employer, or group of employers, with a commitment to employ the participant upon successful completion of training. The employer pays a significant portion of the cost of training.	1303
402462	**Customized Training** (Youth)	1303
303304	**Entrepreneurial Training** * Training that provides an individual with the knowledge and skills to start and grow a business.	1303
303315	**Incumbent Worker Training** Help avert potential layoffs of employees, or Obtain the skills necessary to retain employment, such as increasing the skill levels of employees so they can be promoted within the company and create back-fill opportunities for less-skilled employees.	1303
303303	**Occupational Skills Training** * Training which utilizes the ETPL or allowable exception policies, designed to prepare an individual with the skill and knowledge to enter employment in a specific occupation or group of occupations. Includes Non-Traditional Employment.	1303
402460	**Occupational Skills Training** * (Youth)	1302,1303
302302	**On the Job Training** Hire first training, provided to a participant by an employer, that is defined by a contract.	1303
402428	**On the Job Training** (Youth)	1205,1303,1405
303314	**Other Non-Occupational Skills Training**	1303
402466	**Other Occupational Skills Training** (Youth)	1303
303310	**Prerequisite Training** *	1303
402467	**Prerequisite Training** * (Youth)	1303
303308	**Skill Upgrading/Retraining** * Skill upgrading and retraining.	1303
401442	**Skill Upgrading** * (Youth)	1303

	Youth Services	
403433	**Adult/Career-Related Mentoring** Service that provides a participant with the opportunity to develop a positive relationship with an adult who provides a positive role model for educational, work skills, or personal or social development. Adult mentoring services may last for at least twelve (12) months duration and may occur both during and after program participation (follow-up). Case management by program staff is not considered an Adult Mentoring service.	1200,1410

401413	**Alternative Education** An accredited/registered school or educational program that serves youth who have not been successful in mainstream "traditional" academic programs and provides instruction leading to a high school diploma or GED.	1001,1403
401441	**Education and Workforce Preparation** Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.	1001,1407
401410	**Educational Achievement** Educational achievement services include, but are not limited to, tutoring, study skills training, ESL, remediation of basic skills, and instruction leading to secondary school completion, including dropout prevention strategies.	1001,1402
402423	**Entrepreneurial Training** Training that provides an individual with the knowledge and skills to start and grow a business.	1303,1413
800800	**Follow-Up Services** Services provided to youth after exiting from the WIA Youth Program to facilitate and support youth development and retention and advancement in employment and/or education placements. Services may include: Leadership Development, Support Services, Adult Mentoring, Career Guidance and Counseling, and assistance in retaining employment or furthering education.	1412,1503
403432	**Guidance and Counseling** Staff assistance with assessment for service plans, career and education goals, labor market exploration, and training and education information/opportunities in a one-on-one or group setting; includes ESL or Basic Skills preparation and applications for scholarships.	1200,1411
401440	**Labor Market and Employment Information** Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.	1001,1414
404404	**Leadership Development** Services that include, but are not limited to, opportunities that encourage responsibility, employability, and other positive social behaviors such as: (a) exposure to post-secondary educational opportunities; (b) community and service learning projects; (c) peer-centered activities, including peer mentoring and tutoring; (d) organizational and team work training, including team leadership training; (e) training in decision making, including determining priorities; and (f) citizenship training, including life skills training such as parenting, work behavior training, and budgeting of resources.	1001,1408
401439	**Post Secondary Transition Preparation** Activities that help youth to prepare for and transition to postsecondary education and training.	1001,1415
701701	**Support Services** Supportive services (WIOA section 134(d)(2)) include, but are not limited to, assistance with transportation, child care, dependent care, and housing that are necessary to enable the participant to participate in programs which provide career and training services as defined in WIOA sec. 134(c)(2) and 134(c)(3). Support services for youth participants include; linkages to community services, assistance with transportation, child care and dependent care, housing, needs-related payments, educational testing, reasonable accommodations for youth with disabilities, referrals to healthcare, uniforms or other appropriate work attire and work-related tools, including such items as eye glasses and protective eye gear, books, fees, school supplies, and other necessary items for students enrolled in post-secondary education classes, and payments and fees for employment and training-related applications, tests, and cer	1001,1409

* Included in Credential Attainment Rate performance indicator

Appendix B - Workforce Office/Site List

Office Code	Office/Site Name
	31 - Northwest Oregon Works
0046	WS Benton
0101	WS Clatsop
0102	WS Columbia
0405	WS Lincoln (Lincoln City)
0043	WS Lincoln (Newport)
0103	WS Tillamook
	32 - Worksystems
1507	Centro Cultural
1307	Constructing Hope
1508	Home Forward
1509	HSD IRCO
1510	HSD Miller Ed
1511	Impact NW
0009	IRCO
0018	NAFY
0104	OHDC
1308	Oregon Tradeswomen
0014	POIC
0076	PYB
0004	WSPM B-H
0209	WSPM CCC Express Center
0001	WSPM Gresham
0005	WSPM N/NE
0003	WSPM SE
0088	WSPM Tigard
0208	WSPM WCJ Express
	33 - Clackamas Workforce Partnership
0063	C-TEC Advisor
1505	C-TEC TANF
1310	C-TEC Youth Services
1502	Clackamas Community College
1503	Community Solutions of Clackamas County
0020	East County
0086	Housing Authority of Clackamas Co
1311	IRCO
1506	Juvenile Dept OYA
0019	North Clackamas
0021	South County
2000	Tudos Juntos
0022	WS Clackamas
	34 - Willamette Workforce Partnership
1504	CSC Linn
1512	CSC Polk

0336	ELY North Marion Co
0317	ELY Salem
2003	Other Employer
0044	WSO Albany
0045	WSO Lebanon
0305	WSO Polk Center
0303	WSO Salem Center
0308	WSO Woodburn Center
0306	WSO Yamhill Center
0333	YOOP McMinnville
0338	YOOP Newberg

	35 - Lane Workforce Partnership
0147	Connected Lane County
0506	Kalapuya High School
0144	Marcola School District
0141	Riverfront School & Career Center
0142	Serbu JJ Center
0146	Sherman Center
0135	South Lane School District
2002	Springfield School District
0504	WSL Florence
0501	WSL Oakmont
0006	WSL Sponsors

	36 - Southwestern Oregon WIB
2006	Alternative Youth Activities (AYA)
2007	Douglas ESD
2013	Herbert Lumber
2004	Phoenix School
2012	Roseburg
2011	South Coast Business Employment Corporation (SCBEC)
2008	Southwestern Oregon Children's Foundation (SWOCF)
2009	Southwestern Oregon Community College (SWOCC)
2005	Umpqua Community College (UCC)
0701	WS Coos
0704	WS Curry
0705	WS Curry SWOCC Campus
0602	WS Douglas
0706	WS North Bend
2010	Youth Era

	37 - Rogue Workforce Partnership
0813	Project Youth+
0008	Rogue Valley Door
1309	Timber Products Company
1501	Various Employer
0811	WS Grants Pass
0810	WS Medford

	38 - East Cascades Works
1312	Klamath Community College
1002	WS Bend
0901	WS Hood River
1101	WS Klamath Falls
1103	WS Lakeview
1005	WS LaPine
1003	WS Madras
1004	WS Prineville
1001	WS Redmond
0903	WS The Dalles

	39 - Eastern Oregon Workforce Board
1304	WS Baker City
1405	WS Burns
1403	WS Canyon City
1303	WS Enterprise
1202	WS Hermiston
1404	WS John Day
1302	WS La Grande
1205	WS Milton Freewater
1401	WS Ontario
1201	WS Pendleton

Appendix C - Project Number List

Fund

Fund	Project	Description	Start Date	End Date
Dislocated Worker Grant				
1N	1254	T-Mobile	10/1/2012	9/30/2014
1N	1355	Siltronic - Dual Enrollment	1/1/2013	3/31/2015
1N	1356	Boise Paper (St. Helens) - Dual Enrollment	1/1/2013	12/31/2014
1N	1357	DWT NEG	6/26/2013	6/30/2016
1N	1358	Umatilla Chemical Depot (BRAC)	7/1/2013	6/30/2016
1N	1359	Xerox Corp - Dual	7/1/2013	6/30/2015
1N	1360	Blount International, Incorporated - Dual Enrollment	12/1/2013	9/30/2015
1N	1461	Job-Driven National Emergency Grant	7/1/2014	6/30/2017
1N	1462	Woodgrain Millwork	1/1/2015	12/31/2016
1N	1563	Sector Partnership NEG	7/1/2015	6/30/2018
1N	2003	DWG Disaster Recovery	4/15/2020	3/31/2023
1N	2004	DWG Employment Recovery	3/13/2020	3/31/2023
1N	2005	Wildfire Disaster Recovery DWG	10/1/2020	9/30/2022
1N	2006	QUEST Disaster Recovery	9/30/2023	9/30/2026
Other				
1E	0319	Grant Writing	9/6/2012	9/7/2012
1E	0320	Roost Cause Analysis	9/27/2012	9/28/2012
1E	0326	Sales and Marketing	10/11/2012	10/11/2012
1E	0327	3D Plastics	1/22/2013	6/30/2013
1E	0328	Betty Lou's	2/11/2013	6/30/2013
1E	0329	Cabinet Door	1/15/2013	6/30/2013
1E	0330	Freelin-Wade Company	1/7/2013	6/30/2013
1E	0331	GK Machine	1/7/2013	6/30/2013
1E	0332	Oregon Bath & Kitchen	1/14/2013	6/30/2013
1E	0333	R&S Industrial Supplies	1/14/2013	6/30/2013
1E	0334	Tree Top	1/22/2013	6/30/2013
1E	0335	Truitt Brothers	1/14/2013	6/30/2013
1E	0336	Wilcox Farms	2/11/2013	6/30/2013
1E	0337	JGI Consortia Trainings	1/7/2013	6/30/2013
2N	0216	Housing Works (not WIA, now XX-0001)	7/1/2012	10/31/2015
2N	1001	SESP	1/20/2010	12/31/2012
2N	1302	EWTF Wallowa Co Tuition Reimbursement	3/28/2011	12/31/2012
2N	2001	RENW	1/29/2010	1/28/2013
2N	2002	Healthcare (ARRA)	7/1/2010	6/30/2013
Rapid Response (Gap Fill/Additional Assistance)				
1R	1018	Tektronics	7/1/2011	6/30/2013
1R	1019	Blue Heron	2/25/2011	8/31/2012
1R	1022	Region 6 Community Impact	8/1/2011	7/31/2012
1R	1124	Aqua Glass Layoff Assistance	4/1/2012	9/30/2013
1R	1225	T-Mobile	7/1/2012	6/30/2013
1R	1226	Tillamook Creamery	7/1/2012	6/30/2013
1R	1227	Siltronics	10/1/2012	9/30/2013
1R	1228	Albertsons	10/1/2012	9/30/2013

1R	1229	Umatilla Chemical Depot (BRAC)	1/1/2013	12/31/2013
1R	1230	Boise - St Helens	1/1/2013	12/31/2013
1R	1231	Umatilla Chemical Depot	4/1/2012	3/31/2014
1R	1232	Rough and Ready	5/1/2013	5/1/2015
1R	1233	Sanyo AA	10/1/2013	9/30/2014
1R	1334	Xerox Gapfill	7/1/2013	6/30/2015
1R	1335	CenturyLink AA	8/3/2013	12/31/2014
1R	1336	Heinz AA	10/1/2013	9/30/2014
1R	1337	Tasty Bake AA	10/1/2013	9/30/2014
1R	1338	Blount International Gap Fill	12/1/2013	9/30/2015
1R	1439	Dutchmen Manufacturing	1/1/2014	12/31/2014
1R	1440	Blue Mountain Recovery Center	4/1/2014	3/31/2015
1R	1441	Winner's Choice AA	7/1/2014	6/30/2015
1R	1442	Pendleton Grain Growers Additional Assistance	10/1/2014	10/31/2015
1R	1443	Woodgrain Millworks Gap Fill	1/1/2015	12/31/2015
1R	1544	Haggen Baker City	12/1/2015	11/30/2016
1R	1545	Rough and Ready Lumber LLC	4/1/2016	12/31/2017

Appendix D - County List

Workforce Investment Board	Code	County
31 - Northwest Oregon Works	02	Benton
	04	Clatsop
	05	Columbia
	21	Lincoln
	29	Tillamook
32 - Worksystems	26	Multnomah
	34	Washington
33 - Clackamas Workforce Partnership	03	Clackamas
34 - Willamette Workforce Partnership	22	Linn
	24	Marion
	27	Polk
	36	Yamhill
35 - Lane Workforce Partnership	20	Lane
36 - Southwestern Oregon WIB	06	Coos
	08	Curry
	10	Douglas
37 - Rogue Workforce Partnership	15	Jackson
	17	Josephine
38 - East Cascades Works	07	Crook
	09	Deschutes
	11	Gilliam
	14	Hood River
	16	Jefferson
	18	Klamath
	19	Lake
	28	Sherman
	33	Wasco
	35	Wheeler
39 - Eastern Oregon Workforce Board	01	Baker
	12	Grant
	13	Harney
	23	Malheur
	25	Morrow
	30	Umatilla
	31	Union
	32	Wallowa
Out of State	99	Out of State

Appendix E - Flag Code List

Code	Flag Description	PIRL#
	Barrier to Employment	
01	**English Language Learner** Participant, at program entry, is a person who has limited ability in speaking, reading, writing or understanding the English language and also meets at least one of the following two conditions (a) his or her native language is a language other than English, or (b) he or she lives in a family or community environment where a language other than English is the dominant language.	803
02	**Single Parent** Participant, at program entry, is single, separated, divorced or a widowed individual who has primary responsibility for one or more dependent children under age 18 (including single pregnant women).	806
04	**Ex-Offender** Participant, at program entry, is a person who requires assistance in overcoming barriers to employment resulting from a record of arrest or conviction.	801
05	**Displaced Homemaker** Participant, at program entry, has been providing unpaid services to family members in the home and who: (A) has been dependent on the income of another family member but is no longer supported by that income; or is the dependent spouse of a member of the Armed Forces on active duty (as defined in section 101(d)(1) of title 10, United States Code) and whose family income is significantly reduced because of a deployment (as defined in section 991(b) of title 10, United States Code, or pursuant to paragraph (4) of such section), a call or order to active duty pursuant to a provision of law referred to in section 101(a)(13)(B) of title 10, United States Code, a permanent change of station, or the service-connected (as defined in section 101(16) of title 38, United States Code) death or disability of the member; and (B) is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.	807
06	**Homeless/Runaway Youth** Participant, at program entry: (a) Lacks a fixed, regular, and adequate nighttime residence; includes: -sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; -living in a motel, hotel, trailer park, campground, emergency or transitional shelter; -abandoned in a hospital; or -awaiting foster care placement; (b) Has a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, such as a car, park, abandoned building, bus or train station, airport, or camping ground; (c) Is a migratory child who in the preceding 36 months was required to move from one school district to another due to changes in the parent's or parent's spouse's seasonal employment in agriculture, dairy, or fishing work; or (d) Is under 18 and is a runaway youth.	310, 800, 802
07	**Pregnant or Parenting Youth** Participant is a youth who is pregnant, or an individual (male or female) who is providing custodial care for one or more dependents under age 18.	701
08	**Youth who needs Additional Assistance** Participant is an out-of-school youth who requires additional assistance to enter or complete an educational program, or to secure and hold employment or an in-school youth who requires additional assistance to complete an educational program or to secure or hold employment as defined by State or local policy. If the State Board defines a policy, the policy must be included in the State Plan.	702
11	**Youth with Serious Barriers**	
12	**Disabled/Handicapped** An individual who indicates that he/she has any "disability," as defined in Section 3(2)(a) of the Americans with Disabilities Act of 1990 (42 U.S.C. 12102). Under that definition, a "disability" is a physical or mental impairment that substantially limits one or more of the person's major life activities. (For definitions and examples of "physical or mental impairment" and "major life activities," see paragraphs (1) and (2) of the definition of the term "disability" in 29 CFR 37.4, the definition section of the WIA non-discrimination regulations.) *DISCONTINUED, USE C_CLDISABL*	202
14	**Foster Care Youth** Participant, at program entry, is currently in foster care.	704, 802

15	**Disabled, Physical Impairment** An individual who indicates that he/she has a disability in which the impairment is primarily physical, including mobility and sensory impairments. *DISCONTINUED, USE C_CLDISABL*	202, 203
17	**Deficient in Basic Literacy Skills** Participant is, at program entry a youth, who has English reading, writing, or computing skills at or below the 8th grade level on a generally accepted standardized test.	804
19	**Juvenile or Adult Justice System** Participant, at program entry, is a person who has been subject to any stage of the criminal justice process for committing a status offense or delinquent act.	801
20	**Aged out of Foster Care System** Participant, at program entry, has aged out of the foster care system.	704, 802
21	**Cultural Barriers** Participant, at program entry, perceives him or herself as possessing attitudes, beliefs, customs or practices that influence a way of thinking, acting or working that may serve as a hindrance to employment.	805
22	**Deficient in Basic Literacy Skills** Participant is, at program entry a youth or adult, who is unable to compute and solve problems, or read, write, or speak English at a level necessary to function on the job, in the participant's family, or in society.	804
23	**Current IEP** Participant currently has an Individualized Education Program/Special Education Services while attending Secondary School. An IEP is a plan used to ensure that students with disabilities eligible to receive special education and related services under the Individuals with Disabilities Education Act receive services tailored to meet their unique needs in the least restrictive environment to prepare them for further education, employment, and independent living. To be eligible the student generally must be between ages 3 and 21, have a qualifying disability in one of the following categories that impacts their educational performance and be in need of special education and related services: autism; deaf-blindness; deafness; emotional disturbance; hearing impairment; intellectual disability; multiple disabilities; orthopedic impairment; other health impairment; specific learning disability; speech, language or visual impairment; or traumatic brain injury.	939
24	**Previous IEP** Participant formerly had an Individualized Education Program/Special Education Services while attending Secondary School.	939
25	**Current 504 Plan** Participant has a Section 504 plan. Section 504, of the Rehabilitation Act, 29 U.S.C. § 794, is a federal law that protects students with disabilities that interfere with their ability to learn or access school programs from discrimination by schools receiving Federal financial assistance. A Section 504 Plan can be used to get reasonable accommodations for an individual with a disability that falls outside of the 13 disability categories required under IDEA, or who does not need special education and related services. A 504 plan outlines how the individual's specific needs will be met through accommodations, modifications and other services.	940
	Economic Barrier	
01	**Temporary Assistance to Needy Families (TANF)** Participant is listed on the welfare grant or has received cash assistance or other support services from the TANF agency in the last six months prior to participation in the program.	600, 802
02	**General Assistance (GA)** Participant is receiving or has received cash assistance or other support services from General Assistance (GA) (State/local government) in the last six months prior to participation in the program.	604, 802
03	**Refugee Cash Assistance (RCA)** Participant is a person who is receiving or has received cash assistance or other support services from Refugee Cash Assistance (RCA) in the last six months prior to participation in the program.	604
04	**Supplemental Security Income (SSI)** Participant is receiving or has received SSI under Title XVI of the Social Security Act in the last six months prior to participation in the program.	602, 802
05	**Supplemental Nutrition Assistance Program (SNAP)** Participant is receiving assistance through the Supplemental Nutrition Assistance Program (SNAP) under the Food and Nutrition Act of 2008 (7 USC 2011 et seq.)	603, 802
07	**Social Security Disability Insurance (SSDI)** Participant is receiving or has received SSDI benefit payments under Title XIX of the Social Security Act in the last six months prior to participation in the program.	602

08	**Free or Reduced Lunch** Youth who receives, or is eligible to receive a free or reduced price lunch under the Richard B. Russell National School Lunch Act (42 USC 1751 et seq.);	802
09	**High Poverty Area** Participant is a youth living in a high-poverty area.	802
10	**Exhausting TANF Within 2 Years** Participant, at program entry, is within 2 years of exhausting lifetime eligibility under part A of Title IV of the Social Security Act (42 U.S.C. 601 et seq.), regardless of whether receiving these benefits at program entry.	601
11	**Long-Term Unemployed** Participant, at program entry, has been unemployed for 27 or more consecutive weeks.	402
Other Characteristic Flag		
01	**Seasonal Farmworker** Participant, at program entry, is a low-income individual who for the 12 consecutive months out of the 24 months prior to application for the program involved, has been primarily employed in agriculture or fish farming labor that is characterized by chronic unemployment or underemployment; and faces multiple barriers to economic self-sufficiency.	413, 808
02	**Migrant and Seasonal Farmworker** Participant, at program entry, is a seasonal farmworker and whose agricultural labor requires travel to a job site such that the farmworker is unable to return to a permanent place of residence within the same day.	413, 808
03	**Agriculture Production and Services** Include all participants who were primarily employed in agricultural labor as classified by the North American Industrial Classification System (NAICS) for agricultural production and services establishments.	
04	**Food Processing Establishments** Include all participants who were primarily employed in food processing work as classified in the NAICS definitions 3116, 311421, 311941, and 311411 for food processing establishments.	
05	**Dependent of seasonal/migrant farmworker** Participant, at program entry, is a dependent (as defined in 20 CFR 685.110) of the individual described as a seasonal or migrant seasonal farmworker above.)	808
Partner or Agency the participant was referred to		
01	**Adult Education** Participant received services under WIOA Title II defined as academic instruction and education services below the postsecondary level that increases an individual's ability to: (A) read, write, and speak in English and perform mathematics or other activities necessary for the attainment of a secondary school diploma or its recognized equivalent; (B) transition to postsecondary education and training; and (C) obtain employment.	910
02	**Job Corps** Participant received services under title I, chapter 4, subtitle C of WIOA.	911
04	Indian and Native American Programs	
06	Trade Adjustment Act	
08	**Vocational Education** Participant received services under the Carl D. Perkins Vocational and Applied Technology Education Act (20 USC 2301 et seq.).	916
09	**Vocational Rehabilitation** Participant received services under parts A and B of title I of the Rehabilitation Act of 1973 (29 USC 720 et seq.), WIOA title IV, and Sec. 411(B)(15) defined as transition services for students with disabilities, that facilitate the transition from school to postsecondary life, such as achievement of an employment outcome in competitive integrated employment, or pre-employment transition services.	917
10	**Wagner-Peyser Act** Participant received services under the Wagner-Peyser Act (29 USC 49 et seq.)	918
13	Youth Build	

15	**Other WIOA or non-WIOA programs** Any WIOA or non-WIOA program not listed above that provided the individual with services authorized under WIOA. Record only those programs that fund activities coordinated with the individual's WIOA Title I activities, possibly through a formal co-enrollment, by inclusion in the individuals WIOA service plan, or through follow-up services.	
16	Senior Community Service Employment Program	920
17	**Employment and Training Services Related to SNAP** Participant received employment and training (E&T) services from the Supplemental Nutrition Assistance Program (SNAP) (7 USC 2015(d)(4)) - NOTE: This refers to the SNAP E&T program, NOT simply a SNAP recipient.	921
20	**Local Veterans Employment Representative (LVER)** Participant received services from a Local Veterans Employment Representative (LVER).	914
21	**Disabled Veterans Outreach Program (DVOP)** Participant received services from a Disabled Veterans Outreach Program specialist (DVOP specialist).	914
22	**Vocational Rehabilitation and Employment (VR&E)** Participant received services from the Vocational Rehabilitation and Employment (VR&E) Program authorized by 38 USC Chapter 31.	917
23	**SSA Ticket to Work Program** Participant is a Ticket to Work Program Ticket Holder issued by the Social Security Administration.	602
24	**Homeless Veterans' Reintegration Program Participant** Participant is a veteran who is enrolled in the Homeless Veterans' Reintegration Program (HVRP), Incarcerated Veterans Transition Program (IVTP), or Homeless Female Veterans and Veterans with Families (HFVVWF) Reintegration Program in their area.	310
25	**Other - Intellectual/Developmental Disability, Mental Health, or Other Disability Program** Participant received services from the Intellectual and/or Developmental Disability Program, Mental Health Program, or any other Employment First State Leadership Mentoring Program (EFSLMP) during the period of participation.	922(2)
26	**Reentry Employment Opportunities Program (REO)** Record the 14 character grant number if the participant received services under the Reentry Employment Opportunities (Adult) program.	936
27	**Rapid Response** Participant participated in rapid response activities, carried out in local areas by the State or by an entity designated by the State, working in conjunction with the local boards and the chief elected officials for the local areas.	908
28	**Rapid Response - Additional Assistance** Individual participated in additional assistance to local areas that experience disasters, mass layoffs, or plant closings, or other events that precipitate substantial increases in the number of unemployed individuals, carried out in local areas by the State, working in conjunction with the local boards and the chief elected officials for the local areas.	909
29	**Incumbent Worker Program - H-1B grant** Participant received Incumbent Worker training services under H1B	907(4)
30	**Incumbent Worker Program - DWG grant** Participant received incumbent Worker training services under a National Dislocated Worker Grant (DWG) (WIOA section 170)	907(5)
31	**Incumbent Worker Program - National Farmworker Job Program grant** Participant received Incumbent Worker training services under a National Farmworker Job Program (NFJP) (WIOA section 167).	907(6)
32	**Incumbent Worker Program - Apprenticeship grant** Participant received Incumbent Worker training services under an grant funded through apprenticeship appropriated funds.	907(7)
33	**Incumbent Worker Program - Statewide** Participant received Incumbent Worker training services under WIOA section 134(a)(3)(A)(i) Statewide Employment and Training Activities and/or 134(a)(2)(A)(i) Statewide Rapid Response Activities.	907(1)
34	**Incumbent Worker Program - Local Formula** Participant received Incumbent Worker training services by Local Formula funds under WIOA section 134(d)(4).	907(2)

35	**Apprenticeship - Registered** participant entered into a Registered Apprenticeship Program (RAP) or if the participant was a registered apprentice at the time of program entry	931(1)
36	**Apprenticeship - Industry Recognized** Participant entered into an Industry-Recgonized Apprenticeship Program (IRAP) or if the participant was participating in an Industry-Recognized Apprenticeship at the time of program entry.	931(2)

Appendix F - Outcome Code List

Code	Outcome Description	PIRL#
327	Employed 90 Days After Exit	
Credential Attainment		
312	Entered Postsecondary Ed. Q1 *(DISCONTINUED, USE 324)*	1406, 1900, 1901
323	In Occupational Skills Training	1406, 1900, 1901
324	In Postsecondary Education	1406, 1900, 1901
411	Attained Sec. School Diploma Q1 *(DISCONTINUED, USE 457)*	1800, 1802, 1804
412	Attained GED/HS Equiv. Q1 *(DISCONTINUED, USE 458)*	1800, 1802, 1804
414	Attained Technical/Occupational Skill Certificate	1800, 1802, 1804
451	Attained HS Diploma/GED/Equiv. Q3 *(DISCONTINUED, USE 457/458)*	1800, 1802, 1804
452	Attained AA or AS Diploma/Degree	1800, 1802, 1804
453	Attained BA or BS Diploma/Degree	1800, 1802, 1804
454	Attained Occupational Skills License	1800, 1802, 1804
455	Attained Occupational Skills Certificate, Credential	1800, 1802, 1804
456	Attained Other Recognized Diploma, Degree, Certificate	1800, 1802, 1804
457	Attained HS Diploma	1800, 1802, 1804
458	Attained GED/Equivalent	1800, 1802, 1804
459	Attained Post Graduate Degree	1800, 1802, 1804, 1814
460	Attained Occupational Certification	1800, 1802, 1804
511	In Postsecondary Education Q3 *(DISCONTINUED, USE 324)*	1406, 1900, 1901
512	In Advanced Training Q3 *(DISCONTINUED, USE 323)*	1406, 1900, 1901
Measurable Skill Gains		
600	**Skill Gain: Post-Secondary Report Card** Participant's transcript or report card for post-secondary education shows they are meeting the State unit's academic standards and they completed a minimum of 12 hours per semester, or for part time students, a total of at least 12 credit hours over the course of two completed consecutive semesters during the program year.	1807
601	**Skill Gain: Secondary Report Card** Participant's transcript or report card for secondary education for one semester shows that the participant is meeting the State unit's academic standards.	1808
602	**Skill Gain: Training Milestone** Participant had a satisfactory or better progress report towards established milestones from an employer/training provider who is providing training (e.g., completion of on-the-job training (OJT), completion of one year of a registered apprenticeship program, etc.).	1809
603	**Skill Gain: Skill Progression** Participant successfully completed an exam that is required for a particular occupation, or progress in attaining technical or occupational skills as evidenced by trade-related benchmarks such as knowledge-based exams.	1810
Other Outcomes		
415	Attained NCRC	
Youth Education and Employment		
313	Entered Military Service	1900, 1901

314	Entered Qualified Apprenticeship Q1 *(DISCONTINUED, USE 325)*	1900, 1901
315	Entered Unsubsidized Employment	1900, 1901
320	Entered Qualified Apprenticeship Q3 *(DISCONTINUED, USE 325)*	1900, 1901
325	In Registered Apprenticeship	1900, 1901
413	In Secondary Education	1900, 1901
513	In Military Service Q3 *(DISCONTINUED, USE 313)*	1900, 1901
514	In Qualified Apprenticeship Q3 *(DISCONTINUED, USE 325)*	1900, 1901
515	In Unsubsidized Employment Q3 *(DISCONTINUED, USE 315)*	1900, 1901